



Beauchamp College

Admissions Policy

Review period
Annual

Next review due
February 2019

Beauchamp College is a publicly funded, coeducational, non-denominational, non-selective secondary college.

Responsibility for the admission of students rests with the Lionheart Academy Trust. The administration of applications to the college is undertaken by Leicestershire Local Education Authority.

All applications for places at the college will be considered in line with the arrangements set out below.

Admissions to Year 7 September 2019

Agreed admission number The Beauchamp College's admissions limit (PAN) will be 240 places to Year 7.

Should the number of pupil applications exceed our admission number, no further pupils than the admission number can be admitted even if they live in the school's catchment area. This will apply to all applications whether part of the 'normal round' of transfers and to those that move into the school's catchment area.

Admissions to Year 10 from September 2019-September 2020

Agreed admission number

The Beauchamp College's admission limit (PAN) will be 300 places in Year 10 in September 2019.

Applications

Applications are made through your local authority's admission process through an on-line application form.

If your application is received after the closing date (normally 31/10 in the academic year before transfer) your application will be viewed as late. Late applications will not be considered until all applications that were received on time have been processed.

Leicestershire Local Education Authority may request information from you relating to verification of your application for a secondary school place. False information, or omission of material information, may result in

disqualification, or the loss of a place after it has been offered.

Letters informing applicants of the outcome of their application will be sent out by Leicestershire Education Authority on national results day in early March. Parents/carers will then be required to accept or decline the place.

Appeal Procedure

Parents/carers who are unsuccessful will be given the opportunity to appeal against the decision to an Independent Appeal Panel set up in accordance to the statutory provisions in force at the time. The decision of the appeal panel is binding to all parties. Full details of the appeals procedure will be sent to parents/carers with the decision letter on national offers day.

Waiting List

In addition to the right to appeal, unsuccessful applicants will automatically be placed on a waiting list, determined in accordance with the over-subscription criteria. Vacancies arising between the acceptance deadline and 31/12 of the year of entry will be offered according to the order on the waiting list.

Children with statements of Special Educational Needs/Education Health Care Plans

All children with either a statement of SEN or an EHCP which names Beauchamp College will be offered a place.

Chronological Age Admission

Beauchamp College will only accept students for the appropriate academic year based on their chronological age unless there is clear picture of need for a different year based on evidence e.g. EHCP/statement of SEN.

Over-subscription Criteria

1. Children applying who are in the care of the Local Authority and children who were previously in the care of the Local Authority but ceased to be so because they were adopted, or became subject of a residency order, or special guardianship order immediately following having been 'looked after'.
2. Children who will have attended a named Learning Partner (feeder) Primary School for entry to Year 7 (See note i) or named feeder High School for entry to Year 10 (2018-2019).
3. Children who have attended a named feeder Primary School for entry to Year 7 (see note ii).
4. Children who will have siblings in the college at the time when they will be admitted to the college (see note iii).
5. Children who live in the catchment area – see map available on the Beauchamp College website (See note iv).
6. Children who are sons/daughters of current Beauchamp College staff who have worked at the college for at least 2 years at the time of application. (see note v)
7. Children living nearest to the college measured in a straight line distance (home to school front gate). (See note vi).

Notes

- I. For criterion 2 above, the child must have been continuously enrolled at the Learning Partner Primary School (for Y7 admission) or at the named Feeder High School (for Y10 admission) on or before the start date of the Autumn Term two years before transfer.

Named Learning Partner Primary Schools:

Brocks Hill Primary School
Brookside Primary School
Fernvale Primary School

Glenmere Primary School and Langmoor Primary School: Named partners of OWLS Academy Trust
Houghton Church of England Primary School
Launde Primary School
St Lukes Church of England Primary School
Woodland Grange Primary School

Named Feeder High Schools (2018-2019):

Manor High School
Gartree High School

- II. For criterion 3 above, the child must have been continuously enrolled at the Feeder Primary School on or before the start date of the Autumn Term two years before transfer.

Named Feeder Primary Schools:

Avenue Primary School
Overdale Primary School
St Cuthbert's Church of England Primary School
St John's Church of England Primary School

- III. Siblings means two or more children who have at least one parent in common and who reside in the same home as one another. Where a child has been legally adopted, he or she will be regarded as the sibling of any other children with the same legal guardian, all of whom reside in the same household.
- IV. The child's place of residence is taken to be where the child is resident for the majority of the college week.
- V. Beauchamp staff includes all teaching and associate staff employed for at least 2 years at the time of admission.
- VI. For criterion 6 above, measurement of distance is in a straight line from

the centre point of the property to the college's main designated front gate, using a computerised mapping system (Geocoding). Where there is equal distance then lots will be drawn supervised by an independent officer.

Tie break

In the case of 2 or more applications that cannot be separated by the oversubscription criteria outlined above and where the distance between 2 children's homes and the College is the same, random allocation will be used to decide between them. This process will be independently verified.

Other admissions (in-year or casual admissions)

Applications for vacancies that arise outside the normal annual admission round for Year 7 or Year 10 (2019-2020) will be considered at any time during the year. Information and application is through Leicestershire Local Education Authority. Where there is more than one application for a vacant place, the offer of a place will be determined in accordance with the oversubscription criteria list.