



Beauchamp College
Admissions Policy 2019

Review period
Annual

Next review due
February 2019

Beauchamp College is a publicly funded, coeducational, non-denominational, non-selective secondary college.

Responsibility for the admission of students rests with the Lionheart Academy Trust. The administration of applications to the college is undertaken by Leicestershire Local Education Authority.

All applications for places at the college will be considered in line with the arrangements set out below.

Admissions to Year 7 – Entry in September 2019

The Beauchamp College's admissions limit (PAN) will be 300 places to Year 7.

Should the number of pupil applications exceed our admission number, then places will be allocated in accordance with the oversubscription criteria.

Admissions to Year 10 – Entry in September 2019

The Beauchamp College's admission limit (PAN) will be 300 places in Year 10 in September 2019. Should the number of pupil applications exceed our admission number, then places will be allocated in accordance with the oversubscription criteria.

Applications

Applications are made through your local authority's admission process through an on-line application form.

If your application is received after the closing date (normally 31/10 in the academic year before transfer) your application will be viewed as late. Late applications will not be considered until all applications that were received on time have been processed.

Leicestershire Local Education Authority may request information from you relating to verification of your application for a secondary school place. False information, or omission of material information, may result in disqualification, or the loss of a place after it has been offered.

Letters informing applicants of the outcome of their application will be sent out by Leicestershire Education Authority on national results day in early march. Parents/carers will then be required to accept or decline the place.

Appeal Procedure

Parents/carers who are unsuccessful will be given the opportunity to appeal against the decision to an Independent Appeal Panel set up in accordance to the statutory provisions in force at the time. The decision of the appeal panel is binding to all parties. Full details of the appeals procedure will be sent to parents/carers with the decision letter on national offers day.

Waiting List

In addition to the right to appeal, unsuccessful applicants will automatically be placed on a waiting list, determined in accordance with the over-subscription criteria. Vacancies arising between the acceptance deadline and the 31 December of the year of entry will be offered according to the order on the waiting list. The waiting list will be re-ranking in accordance with the oversubscription criteria every time another pupil is added to the list.

Children with statements of Special Educational Needs/Education Health Care Plans

All children with either a statement of SEN or an EHCP which names Beauchamp College will be offered a place.

Chronological Age Admission

The vast majority of children are educated in the year group determined by their date of birth. Paragraph 2.17 of the School Admissions Code does, however, allow parents to request that their child is educated outside of their normal age group; for example, if their child is gifted or talented or has experienced problems such as ill health. If a parent / carer wishes to request that their child is taught out of year group they should submit their request to Beauchamp College along with their reasons. Parents are encouraged to do this ahead of the relevant closing date for applications.

Parents may also wish to submit other information in support of their request; for example from professionals who have worked with their child. Each request for a child to be taught out of year group will be looked at on an individual basis with all available information considered. Any decision taken will be on the basis of what is in the child's best interests. Decisions as to whether or not a child is educated out of year group will be taken by the admission authority.

Parents will be notified once a decision is reached along with the reasons for the decision.

Over-subscription Criteria

1. Children applying who are in the care of the Local Authority and children who were previously in the care of the Local Authority but ceased to be so because they were adopted, or became subject of a child arrangements order, or special guardianship order immediately following having been 'looked after'.
2. Children who attend a named Learning Partner (feeder) Primary School for entry to Year 7 (See note i) or named feeder High School for entry to Year 10.
3. Children who have attend a named feeder Primary School for entry to Year 7 (see note ii).
4. Children who will have siblings in the college at the time when they will be admitted to the

college (see note iii).

5. Children who live in the catchment area – see map available on the Beauchamp College website (see note iv).
6. Children who are sons/daughters of current Beauchamp College staff who have worked at the college for at least 2 years at the time of application. (see note v).
7. Children living nearest to the college measured in a straight line distance (home to school front gate). (See note vi).

Notes

- I. The pupil must be enrolled at the Learning Partner Primary School (for Y7 admission) or at the named Feeder High School (for Y10 admission) at the date of application:

Named Learning Partner Primary Schools:

Brocks Hill Primary School

Brookside Primary School

Fernvale Primary School

Glenmere Primary School and Langmoor Primary School: Named partners of OWLS Academy Trust

Houghton Church of England Primary School

Launde Primary School

St Lukes Church of England Primary School

Woodland Grange Primary School

Named Feeder High Schools (2018-2019):

Manor High School

Gartree High School

- II. For criterion 3 above, the child must be enrolled at the Feeder Primary School at the date of application.

Named Feeder Primary Schools:

Avenue Primary School

Overdale Primary School

St Cuthbert's Church of England Primary School

St John the Baptist Church of England Primary School

- III. 'Siblings' means two or more children who have at least one parent in common and who reside in the same home as one another. Where a child has been legally adopted, he or she will be regarded as the sibling of any other children with the same legal guardian, all of whom reside in the same household.
- IV. The child's place of residence is taken to be where the child is resident for the majority of the college week.
- V. Beauchamp staff included all teaching and associate staff employed for at least 2 years at the time of admission.

For criterion 6 above, measurement of distance is in a straight line from the centre point of the property to the college's main designated front gate, using a computerised mapping system (Geocoding). Where there is equal distance then lots will be drawn supervised by an independent officer.

Other admissions (in-year or casual admissions)

Applications for vacancies that arise outside the normal annual admission round for Year 7 or Year 10 (2019-2020) will be considered at any time during the year. Information and application is through Leicestershire Local Education Authority. Where there is more than one application for a vacant place, the offer of a place will be determined in accordance with the over-subscription criteria list.