



Beauchamp College  
Careers Education and Guidance Policy

2018-20

Date	Detail
Sept 2017	Original, based on Beauchamp College Policy
Oct 2018	Updated
Approved by	Chris Swan, Chair of Governors

## **Beauchamp College**

### **Careers Education and Guidance Policy**

#### **Vision and purpose**

Promoting a career development culture is an essential part of the mission and ethos of our college. We aim to support the aspirations of all our learners and to ensure that they gain the understanding, skills and experience they need to make progress and succeed in learning and work. We believe that effective careers education, information and guidance not only contributes to the well-being of individuals but also to the wellbeing of their families, the communities to which they belong, wider society, businesses and the economy.

#### **National and local expectations**

We are committed to meeting national and local expectations in relation to careers by:

- securing independent and impartial careers guidance for Y7-13 as required by the 2011 Education Act. In implementing this duty, we will pay regard to the Career Development Institute's principles of good practice and Ofsted's inspection criteria for evaluating careers provision in schools (August 2016)
- fulfilling our duties under the Equality Act 2010 to promote equality of opportunity, foster good relations across all people, eliminate harassment and discriminatory practices and support children with protected characteristics

#### **Current priorities**

Our careers strategy is informed by these current priorities:

- providing advice and guidance to help students to make informed choices about which courses suit their academic needs and aspirations and to ensure they are sufficiently prepared for the next stage of their education or training
- supporting individual aspirations, improving attainment and ensuring positive destinations
- meeting the needs of specific groups including looked after children, young carers, children from economically-deprived backgrounds and children with special educational needs and disabilities
- developing learners' career management skills, especially those associated with career adaptability, resilience, global competency, enterprise and employability
- improving young people's working lives by helping them to identify the values that are important to them such as contributing to the wellbeing of others through their paid and voluntary work and working in greener ways
- developing the use of digital technologies, (such as UCAS Progress, UCAS, KUDOS etc.) to meet young people's career development needs in conjunction with face-to-face support
- working with parents/carers, alumni and education, community and business partners to meet students' career development needs by providing events such as a Career's Forum, Careers Insight talks etc.

## **Strategy**

To achieve the objectives of this policy, we will:

- ensure that the governing body is actively involved in shaping careers policy and strategy
- identify a senior member of staff to advise the senior leadership team and governors on curriculum, staffing and resource requirements; and to lead the development, implementation and evaluation of the college's careers provision with the support of other key post holders (e.g. SENCO, Head of Sixth) and specialist careers staff
- develop and maintain an annual careers plan for achieving current priorities including delivering the planned programme, meeting staffing and CPD costs, and monitoring, reviewing and evaluating the strategy
- commission independent careers guidance services from individuals/organisations that meet the standards set by the Quality in Careers Standard
- set out clearly the contribution expected of all staff including subject teachers and tutors for students' career learning and planning
- communicate the benefits of effective provision to our partners, including link schools, and engage them in co-ordinating provision
- actively involve learners themselves in the planning, delivery and evaluation of the careers programme through an annual programme of student voice.

## **Review**

This policy will be reviewed by the governing body every two years.

Signed

Head teacher/Principal

Chair of Governors

Date

Date of next review

## **Related documents**

Annual careers plan for Beauchamp College

## **Annex A: Beauchamp College Provider Access Policy**

### **Introduction**

This policy statement sets out the college's arrangements for managing the access of providers to students at the college for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### **Student entitlement**

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

### **Management of provider access requests**

#### Procedure

A provider wishing to request access should contact the Careers Leader.

### **Opportunities for access**

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. Events will be shared on the school website.

### **Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Office, which is available to all students at lunch and break times.